



VILLAGE OF VILLA PARK
20 South Ardmore Ave.
Villa Park, IL 60181
Phone (630) 834-8500 * Fax (630) 834-8967

**APPLICATION FOR LICENSE TO CONDUCT A RAFFLE
(A/C 10.41024)**

LICENSE FEE: 10.00 PER RAFFLE

*** APPLICATION MUST BE COMPLETED AND RETURNED WITH A CHECK FOR THE
APPROPRIATE AMOUNT WITHIN TEN (10) WORKING DAYS BEFORE THE
COMMENCEMENT OF THE EVENT.**

ORGANIZATION INFORMATION

ORGANIZATION: _____ DATE OF ORIGIN: _____
TYPE: RELIGIOUS _____ CHARITABLE _____ LABOR _____ FRATERNAL _____ EDUCATIONAL _____ VETERANS _____
ADDRESS OF THE ORGANIZATION: _____
CITY/STATE/ZIP: _____ PHONE: _____
FEDERAL TAX I.D. # OR DRIVER'S LICENSE # : _____
RAFFLE MANAGER: _____
ADDRESS OF MANAGER: _____
CITY/STATE/ZIP: _____ PHONE: _____
DRIVER'S LICENSE #: _____

EVENT INFORMATION

LOCATION OF EVENT: _____
ADDRESS: _____
DATES CHANCES ARE TO BE SOLD: _____ DATE OF DRAWING: _____
RAFFLE PRIZES & VALUE: _____
THE BENEFICIARY OF PROCEEDS: _____

CONTINUED ON NEXT PAGE

Conduct of Raffle

The conduct of raffles is subject to the following restrictions:

Village Code, Sec. 13-505

- 1) **The entire net proceeds of any raffle must be exclusively devoted to the lawful purposes of the organization permitted to conduct the game.**
- 2) **No person except a bona fide member of the sponsoring organization may participate in the management or operation of the raffle.**
- 3) **No person may receive any remuneration or profit for participating in the management or operation of the raffle.**
- 4) **A licensee may rent a premises on which to determine the winning chance or chances in a raffle only from an organization, which is also licensed under this article.**
- 5) **Raffle chances may be sold or issued only within the area specified on the license and winning chances may be determined only at those locations specified on the license.**
- 6) **No person under the age of eighteen (18) years may participate in the conducting of raffles or chances. A person under the age of eighteen (18) years may be within the area where winning chances are being determined only when accompanied by his parent or guardian.**

The Village further requires Organizations to keep gross receipts, expenses and net proceeds for each raffle, and the distribution of net proceeds itemized as to payee, purpose, amount and date of payment. The person who accounts for proceeds of raffles shall not be the same person who accounts for other revenues of the organization. Records required by this section shall be preserved for three (3) years, and the organizations shall make available their records related to operation of this raffle for public inspection at reasonable times and places.

We swear the organization we represent is not -for-profit and the statements contained in this application are true and correct to the best of our knowledge and belief.

Presiding Officer

Secretary

Subscribed and sworn on before me this _____ day of _____, _____

Notary Public