



**Village of Villa Park**  
Community & Economic Development Department  
11 W Home Avenue

Monday – Friday  
7:30 am – 4:00 pm  
630-433-4300

**APPLICATION FOR A ONE-DAY LIQUOR LICENSE**

**TO THE PRESIDENT OF THE VILLAGE OF VILLA PARK:**

**THE UNDERSIGNED HEREBY MAKES APPLICATION FOR LIQUOR LICENSE CLASS:**

- G – Special Event**
- K – Tasting Event**

**Event Information**

**Address:** \_\_\_\_\_ Villa Park IL 60181  
Number Street City State Zip

**Business Name:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

**Specific Alcoholic Beverages to be Served:** \_\_\_\_\_

**G - Organization Type**

- Educational
- Fraternal
- Political
- Civic
- Religious
- Non-Profit

**G - Name of Organization**

**Name:** \_\_\_\_\_

**Name of Applicant (Liquor License Holder)**

**Email Address of Applicant**

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**AFFIDAVIT**

\_\_\_\_\_  
**Signature of Applicant**

**Notary Public**

The Above-Named Individual Subscribed and Sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_, 2026

\_\_\_\_\_  
**Notary Public**

(SEAL)

## CHECKLIST FOR A COMPLETE APPLICATION

- Section 2-212 Debts Due and Owing to the Village**  
Any person, partnership, corporation or other entity ("debtor") owning any fine, penalty, cost, tax, user charge, fee, judgement, financial contractual obligation or any other debt to the Village or any person, partnership, corporation or entity under the control of such debtor, shall not be entitled to any Village service, permit, license or other Village action or approval unless that debt is paid in full.
  
- Section 3-304 Application**  
Completed application.
  
- Section 3-308 Diagram of Premises**  
Each application shall file a to scale diagram of the premises showing all exits, windows, rooms and the position of facilities to be used for the serving of liquor on the licensed premises, including any outdoor dining areas.
  
- Section 3-310 Insurance**  
Certificate of Insurance covered from dates of the event, with required limits and coverage; in the name of the applicant; Village as certificate holder. Certificate of Insurance must be in the amount prescribed by Section 6-21 of the Liquor Control Act (235 ILCS 5/6-21).
  
- Section 3-316 Daily Fee**  
The daily fee for liquor licenses in the village shall be as follows below:

Class	Daily Fee
G	\$ 79.41
K	\$ 10.59